



**Fee — \$349 per day**

**Early/Online Discount**

**\$319 (\$638 both days)**

for on-line registration or  
if payment is received by

**Monday, June 17, 2013**

**July 17-18,  
2013**

**REGISTER NOW**

[www.eetraining.eeoc.gov](http://www.eetraining.eeoc.gov)



*JW Marriott Las Vegas Resort*

# 2013 Las Vegas EEOC Seminar

July 17 - 18, 2013

**U.S. Equal Employment Opportunity Commission**

**SEMINAR LOCATION:**

**JW Marriott Las Vegas  
Resort & Spa**

221 N. Rampart Blvd.

Las Vegas, Nevada 89145

**DISCOUNTED ROOM RATES  
AVAILABLE AT \$99 PER NIGHT  
PLUS TAX**

Group Code: EEOC  
Call 1-877-622-3140  
for hotel reservations

or reserve online at  
[www.jwlasvegasresort.com](http://www.jwlasvegasresort.com)

A UNIQUE OPPORTUNITY FOR EEO  
TRAINING BY FEDERAL AGENCY EXPERTS!

Get the inside scoop on agency & legal developments that can affect you & your organization. **This year's seminar includes a special INVESTIGATIONS track designed to show you how to investigate EEO cases the way the feds do.** An EEO 101 track for beginners and advanced issue workshops are also available.



**EEOC**  
Training Institute  
*...Learn from the Experts*

**QUESTIONS ABOUT THE SEMINAR?**

Contact Christine Park-Gonzalez, EEOC Program Analyst at  
(213) 894-1045 or [christine.park-gonzalez@eeoc.gov](mailto:christine.park-gonzalez@eeoc.gov)

# 2013 U.S. EEOC Las Vegas Seminar

Wednesday, July 17, 2013

Thursday, July 18, 2013

## Training Institute Policies - Event #13TLAX02

### **PAYMENT — \$349 per day (\$698 for both days)**

Fee includes seminar, lunch, refreshments at breaks and an eight volume EEO library on CD. PAYMENT MUST ACCOMPANY REGISTRATION.

### **GET A DISCOUNT PRICE of \$319 per day (\$638 for both days)** by

1) registering on-line with a credit card or electronic check payment, or  
2) registering early by mail or FAX. Check or credit card payment information must be received 30 days before the seminar and credit card registrations received after June 17, 2013 will be charged \$349. NOTE: All credit card charges will be listed as EEOC Training Institute on your statement.

**PAYING BY GOVERNMENT PURCHASE ORDER** Please note: This type of payment is not eligible for early bird discount.

**State and Local Government Registrants:** In order to be confirmed submit a copy of the purchase order, purchase order number, billing name and address and instructions, and agency tax ID number. For all POs, please provide the name, phone number and email of a contact person for questions regarding the purchase order and payment. "Purchase order number" could also be a requisition or document number, as appropriate.

**Federal Government Registrants:** We only accept federal purchase orders for over \$2,500. Please contact our customer service staff at 866.446.0940 or send an email to [eeoc.traininginstitute@eeoc.gov](mailto:eeoc.traininginstitute@eeoc.gov) for more information.

**REGISTRATION —** Register at [www.eeotraining.eeoc.gov](http://www.eeotraining.eeoc.gov). Credit card and electronic bank check registrations will receive immediate confirmation.

You may also **MAIL** your registration application with payment to **EEOC TRAINING INSTITUTE, REGISTRATION PROCESSING, 6501 RED HOOK PLAZA, SUITE 201, ST. THOMAS, VIRGIN ISLANDS 00802** OR **FAX** your registration with payment to 703.787.8090.

**CONFIRMATION —** Registrants will receive written email or fax confirmation upon receipt of completed registration application and payment. Space is limited, so register early, preferably at least 14 days prior to the seminar. Late registrations will be accepted on a space-available basis. Confirmation email should be brought to the event.

### **CANCELLATIONS, REFUNDS, NO SHOWS**

Cancellations received more than 7 business days prior to seminar are eligible for a refund less a \$35 processing fee. No shows are not eligible for a refund. Substitutions may be made prior to the beginning of the seminar.

**REASONABLE ACCOMMODATION REQUESTS —** IF YOU NEED AN ACCOMMODATION, PLEASE NOTE IT ON THE REGISTRATION FORM AND WE WILL CONTACT YOU.

### **EEOC Tax ID #**

**52-0812909**

### **QUESTIONS ABOUT REGISTRATION?**

**1.866.446.0940**

**TTY# 1.800.828.1120**

[eeoc.traininginstitute@eeoc.gov](mailto:eeoc.traininginstitute@eeoc.gov)

### **Hotel Arrangements**

*Registrants are responsible for their own hotel arrangements.*



JW Marriott Resort & Spa—Las Vegas, NV

**EEOC discounted rate: \$99**  
**GROUP Code: EEOC**  
**Reserve at (877) 622-3140**  
[www.jwlasvegasresort.com](http://www.jwlasvegasresort.com)

# U.S. EEOC Las Vegas Seminar

## Wednesday, July 17, 2013 AGENDA



- 7:30 a.m.     **REGISTRATON AND CONTINENTAL BREAKFAST**
- 8:30 a.m.     **WELCOME & OPENING REMARKS**
- 8:45 a.m.     **Newsflash: Latest Developments at the Commission**
- 9:15 a.m.     **Onward Toward Equality—50 Years after the Equal Pay Act**  
A Panel Discussion
- 10:15 a.m.    BREAK
- 10:30 a.m.    1st Breakout into Workshops
- I.     **EEO 101 Track: From Title VII to GINA – An Introduction to the Laws Enforced by EEOC & Theories of Discrimination**
  - II.    **Between ADA Policies and the FMLA: Accommodations & Leave Policy Compliance**
- Noon           **LUNCHEON KEYNOTE SPEAKER**
- 1:15 p.m.     2nd Breakout into Workshops
- I.     **EEO 101 Track: How to Effectively Prevent & Tackle Harassment in the Workplace**
  - II.    **The Hidden Barriers in Recruitment & Hiring: Dissecting Your Process**
- 2:45 p.m.     BREAK
- 3:00 p.m.     3rd Breakout into Workshops
- I.     **EEO 101 Track: What is the EEOC Process & My Role in It?**
  - II.    **A Mediator's Guide to Conflict Resolution**
- 4:30 p.m.     ADJOURN

HRCI recertification credits will be applied for. CLE credits are being requested. This seminar meets the yearly refresher requirement for federal investigators.

# U.S. EEOC Las Vegas Seminar

## Thursday, July 18, 2013 AGENDA



7:30 a.m. **REGISTRATON AND CONTINENTAL BREAKFAST**

8:30 a.m. **WELCOME & OPENING REMARKS**

8:45 a.m. **Newsflash: How Recent Legal Developments in the Courts Can Affect You**

9:15 a.m. **The Internet, Social Media & the Law: Legal Boundaries Between You & Your Staff** (A Panel Discussion)

10:15 a.m. **BREAK**

10:30 a.m. 1st Breakout into Workshops

**I. INVESTIGATIONS 101: Investigative Case Study (Part 1 – What You Have v. What You Need)**

Immerse yourself in a case involving an array of potential discrimination issues that can surface in the workplace. Sift through the layers of legal issues with EEOC experts on hand to help you understand the EEO landscape, take the proper investigative steps, analyze the potential legal liability and take appropriate corrective action.

**II. ADA Accommodation Challenges, Requirements & Successes**

Noon **LUNCHEON KEYNOTE SPEAKER**

1:15 p.m. 2nd Breakout into Workshops

**I. INVESTIGATIONS 101: Investigative Case Study (Part 2 – Interviewing & Evidence Gathering)**

**II. A New Landscape: Changing Demographics, Immigration & National Origin Discrimination**

2:45 p.m. **BREAK**

3:00 p.m. 3rd Breakout into Workshops

**I. INVESTIGATIONS 101: Investigative Case Study (Part 3 – Analysis & Appropriate Action)**

**II. LGBT Considerations: Gender Identity & Sexual Orientation Discrimination**

4:30 p.m. **ADJOURN**

# U.S. EEOC LAS VEGAS SEMINAR

## 2013

Event No.  
13TLAX02

Person Filling Out this Form (if different from registrant)

Name \_\_\_\_\_

E-Mail \_\_\_\_\_ Tel. # \_\_\_\_\_

### REGISTRATION FORM: Please use a separate form for each attendee

☐ Enrollment for both **Day 1 and 2, July 17 and 18, 2013**

☐ Enrollment for **Day 1 Wednesday, July 17, 2013**

☐ Enrollment for **Day 2 Thursday, July 18, 2013**

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Title \_\_\_\_\_

Organization \_\_\_\_\_ Suborg \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail \_\_\_\_\_

Business Telephone ( ) \_\_\_\_\_ ( if TTY, please check here ☐ )

Fax No. ( ) \_\_\_\_\_ Company/Agency Tax ID Number \_\_\_\_\_

Do you require a reasonable accommodation, due to a disability, to attend? ☐ Yes

Describe accommodation requested or special diet: \_\_\_\_\_

### PAYMENT AMOUNT

**One Day** ☐ \$349/ \$319\* **Discount Price**    **Two Days** ☐ \$698 / \$638\* **Discount Price**

\* **Discount price available** for mailed check or mailed/faxed credit card payment received 30 days before the seminar. Credit card registrations received after June 17, 2013 will be charged the regular price.

### PAYMENT TYPE

**Credit Card** ☐ MasterCard ☐ Visa ☐ American Express ☐ Discover

Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Card Security Code (3 or 4 un-embossed digits near signature block) \_\_\_\_\_

Cardholder Name (please print) \_\_\_\_\_

Signature \_\_\_\_\_ Cardholder Email \_\_\_\_\_

Cardholder Address \_\_\_\_\_

☐ **Check** Payable to EEOC Training Institute

☐ **State/Local Gov't Purchase Order** (Attached)- P.O. # \_\_\_\_\_

Final Payment Method ☐ **Check** ☐ **Credit Card** (fill out above)

Billing Agency Name & Address \_\_\_\_\_

Name/Phone & Email of PO Contact \_\_\_\_\_

We only accept Federal purchase orders for over \$2,500. **Please contact us at 866.446.0940 or send an email to [eeoc.traininginstitute@eeoc.gov](mailto:eeoc.traininginstitute@eeoc.gov) for special registration form and procedures.**

**By registering for a Training Institute event, you agree to all applicable Institute policies.**

Have you attended an EEOC-sponsored seminar, course or conference in the last 5 years? ☐ Yes ☐ No

#### # Employees at your facility?

- ☐ Under 50
- ☐ 50-99
- ☐ 100-249
- ☐ 250-499
- ☐ 500-999
- ☐ 1,000+

#### Your Organization:

- ☐ Federal Gov't
- ☐ State/Local Gov't
- ☐ Private

#### Your Position:

- ☐ Attorney
- ☐ EEO Director, Manager, Supervisor
- ☐ EEO Professional (Investigator, Counselor, Specialist)
- ☐ HR Director, Manager, Supervisor
- ☐ HR Staff
- ☐ Mediator, ADR
- ☐ Other Manager, Supervisor
- ☐ President, CEO, Owner
- ☐ Union Representative
- ☐ Other \_\_\_\_\_

#### How did you learn about this seminar?

- ☐ Brochure in mail
- ☐ Colleague
- ☐ EEOC event
- ☐ Email
- ☐ Website/Internet
- ☐ Newspaper/Newsletter
- ☐ Professional Organization
- ☐ SHRM
- ☐ Other \_\_\_\_\_

**REGISTER ONLINE FOR DISCOUNT PRICE WITH CREDIT CARD OR ONLINE CHECK AT [www.eeotraining.eeoc.gov](http://www.eeotraining.eeoc.gov)**

**► MAIL to EEOC TRAINING INSTITUTE REGISTRATION PROCESSING, 6501 RED HOOK PLAZA, SUITE 201**

**ST. THOMAS, VIRGIN ISLANDS 00802 OR ► FAX to 703.787.8090**



# EEOC LAS VEGAS SEMINAR

## TOP 5 REASONS TO ATTEND

### 2013 SEMINAR LOCATION

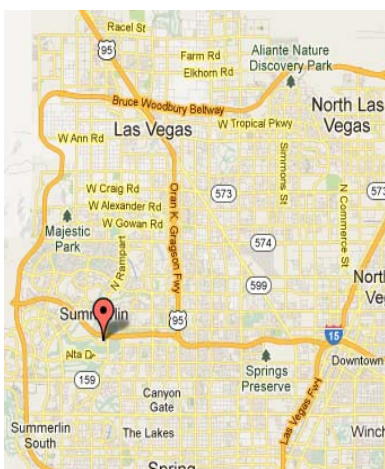
#### JW Marriott Las Vegas Resort & Spa

221 N. Rampart Blvd.  
Las Vegas, Nevada 89145  
1-877-622-3140  
Group Code: EEOC  
[www.jwlasvegasresort.com](http://www.jwlasvegasresort.com)



### DIRECTIONS TO THE HOTEL

**From McCarran International Airport:** Take Interstate 15 North to Expressway 95 North (Reno). Take Summerlin Parkway exit West. Take Rampart exit and make a left onto Rampart Boulevard. Take a right turn into the resort.



- **Prepare for tough HR decisions** concerning recruitment & hiring, ADA leave policies, harassment, internet pitfalls, and much more.
- **Improve your company's bottom line**, saving money, time and resources with smart policies, happy employees and a productive workplace.
- **Learn best practices** from experts who will keep your approach to EEO up to speed with the latest changes in the EEO laws and innovations in the workplace.
- **Meet the people who enforce the laws** and discover how EEOC and other government agencies analyze key EEO issues.
- **Receive your own EEO Library**, a searchable eight-volume Resource Guide.



## LET EEOC BE YOUR TRAINING RESOURCE

For more information contact:  
Christine Park-Gonzalez at  
(213) 894-1045 or  
[christine.park-gonzalez@eeoc.gov](mailto:christine.park-gonzalez@eeoc.gov)



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